

Cheddleton Parish Council

MINUTES OF THE PLANNING & AMENITIES COMMITTEE MEETING HELD IN THE CRAFT CENTRE MEETING ROOM ON TUESDAY, 6th. NOVEMBER 2018.

ATTENDANCE Chairman - Councillor H.R. Jennings.
Vice-Chairman – Councillor Mrs. C.M. Meyrick
Councillor - M.T. Bowen, Mrs. D.A. Hartley, Mrs. A. Oakden, S. Scalise, H.J. Tunna,

APOLOGIES Apologies for absence were received from: -
Councillor – M. Ahmad, J. Carr, M.P. Worthington

2513 MINUTES The minutes of the meeting of the 2nd. October 2018, taken as read, were confirmed as a true and accurate record and signed by the Chairman.

2514 MATTERS ARISING

Re. Min. 2499(a). Correspondence Councillor Mrs. Meyrick reported an article in the paper with regards to Staffordshire County Council looking to build a Heritage Centre costing 5.7 million. With 4 million coming from Heritage Lottery Funding but how can they afford this with the announced shortfall. Councillor Bowen went on to state that this will be described as Capital Funding which has already been set aside for such projects.

Re. Min. 2501. Fallen Maple tree at rear of 12 Cheddleton Park Avenue – Further Urgent works required as part of Report by S.M.D.C. The Clerk reported that Tree Heritage have done the works and showed photographs taken by Councillor Jennings of the Asylum Burial Ground.

Re. Min. 2509. Cheddleton Playing Fields Update The Chairman stated that he was concerned about the latest arson attack in the village at Day's Farm that it will only be a matter of time before someone seriously gets hurt.

2515 PUBLIC QUESTION TIME There were no members of the public present.

2516 MEMBERS' DECLARATIONS OF INTEREST Councillor Scalise declared that he is a member of the District Council Planning Committee so would not take part in the discussions of planning applications. He also raised that Application 2015/0701 is his application so he would leave the room. All Councillors, declared a personal interest. Councillor Tunna also, declared a personal interest, Dave Gee who has quoted for repair works to the Craft Centre.

2517 CORRESPONDENCE

a. Bob Allen, Staffordshire County Council – Bridges Basford Bridge Lane, Cheddleton. The Clerk reported that she had contacted him about this along with David Greatbatch about the request for repairs to the bridge and weight restriction signage. His response was that the damage repair would require the road to be closed and currently this would require permission so it had been barriered off until this road closure was granted. The Clerk also had a response from David Greatbatch about the additional signage. He stated that this had been added to the County Councillor's Divisional Highway Programme (DHP) for which there is £7000 per financial year available so it is unlikely to be progressed for some time. The Clerk has also sent this information to Councillor Helen Fisher but as yet hasn't had a response. Councillor Scalise reported that the barriers had gone. Councillor Worthington had advised that he had some information about the damage to the Bridge and would report back at the Full Council Meeting. It was discussed that because the weight restriction is on

2517 CORRESPONDENCE cont'd

the Canal & River's Trust Bridge over the canal it may be wise to approach them to make them aware of the issue and ask for help. It was agreed that the Clerk contact them.

- b. Water Plus – Confirmation of Direct Debits Craft Centre & Community Centre.
- c. Earth Anchors – Advertising Notice Boards, Seats and Bins.
- d. Amey Report 4138879 Fallen tree branch, Station Road, Cheddleton. The Clerk reported this to Highways which was dealt with straight away during the last high winds on 12th October 2018.
- e. Amey Report 4133183 Pot Hole, 21, Moorside Road. Councillor Mrs. Meyrick reported that this had been filled in but may have been done by the occupier not SCC.
- f. UA – Utility Aid. Free Energy Audit & Price Comparison. The Clerk had met this company at SLCC Conference who will do all the checking for you at no cost as they then charge the supplier for getting them the contract. It would be very worth while exercise and of no cost to the Council. They specifically work with Councils and Charities to get the best prices. It was agreed to pursue this further and put forward as an agenda item.
- g. RBS Software – Alpha Accounts Software. The Clerk explained that this is a Company that provides a Financial Management Software Package and provides user support which had been recommended by other clerks to her at SLCC Conference. It produces all the audit/V.A.T. Returns and would save considerable time for the Clerk. The company would do a free demonstration which would be worth the Clerk exploring further. The initial set up costs would be £639 plus V.A.T. but would include training and set up for the Council. This also includes an annual License Fee of £119 which would be the ongoing cost each year after set up. It was agreed the Clerk to explore this further and report back to the Council.
- h. Vision ICT – Website designer. The Clerk had spoken to this company at Conference so would keep its details on file for future reference.
- i. Highways Fault Report 4139133 Mill Lane, Wetley Rocks. The Clerk reported that the Highways Dept. had raised this as she had contacted them with regards to the resident's complaint about speed of larger vehicles down Mill Lane. The Police were yet to respond.
- j. Cheddleton Cautionary Lands Trust – Cheque for £300 towards Centenary Bench.
- k. Julie Taylor, Leek Town Clerk – Leek Moorlands Hospital. Notice of Meetings inviting Councillors to attend of which the Clerk had previously forwarded to Councillors. She had also sent a further request for a letter of support from the Parish Council. Councillor Bowen reported that the last meeting was only attended by 3 people and that he felt that the Parish Council has done everything to support the Moorlands Hospital.
- l. Jenny Bicker, Rock End Drive, Cheddleton – Tree Planting. After the accident involving a lorry on 18th. October 2018 which ran into a tree just off the A520. This resident is interested in planting a replacement as the tree was cut down. Councillor Bowen stated that it is not a responsibility of the Parish but County Highways so the Clerk will let the resident know that she will need to contact them direct. Part of the tree is still at the side of

2517 CORRESPONDENCE cont'd

the road so it was suggested that the Clerk contact Highways and ask if the Parish Council could arrange for it to be removed.

- m. Zurich Insurance – Tree Liabilities. The Clerk reported that this had been sent by the insurance company as a recent case had been before the Court of Appeal and highlighted that Councils need to be careful of tree management. The case between Cavanagh and Witley Parish Council had found the Council liable for damages. The Court found that the Council's approach to inspection of trees on a blanket three yearly cycle was inadequate and failed to take into account trees in higher risk locations. It was agreed that the Council needs to seek advice from District Council to come up with a plan as they currently inspect the trees on the Parish Council's behalf. The Clerk will write to Steve Massey with details of this case and ask his advice.
- n. AMG Sport Play – Conference Meeting about Safety Surface. The Clerk met and spoke with this company at Conference and they are based quite local so will hold their details on file for future reference.
- o. Amey Staffordshire Enquiry 4135372 Mill Lane, Wetley Rocks. Damaged Sign closed. The Clerk reported that the damaged sign had been removed by Trevor Mellor our Community Highway Liaison Officer who has ordered a replacement.
- p. Moorlands Radio – What's On. An email informing that they have a Community What's on where they read out adverts of events that are happening and also advertise on their website. As long as the event is for the community, charity or not for profit organisations. Council Bowen reported that he had been interviewed several times and that it is a good local station.
- q. CPRE – Country Mile Walk, Westport Lake taking place on Sunday 18th November at 1.30pm should anyone wish to take part it is £3 per adult in return for a token to exchange for a hot drink and a slice of cake in the café.
- r. Councillor Mrs. Hartley – Report to Leek Post re: tree planting Queen's Commonwealth Canopy at Wetley Rocks. This was a copy of the report which Councillor Mrs. Hartley had sent in plus a photograph of the planting along with the Centenary Bench that the Parish Council and Cautionary Lands Trust have jointly purchased. Councillor Tunna asked if Rob & Ken could be asked to lay 3, 3x2 flags to make a hard standing to affix the seat to permanently. The Clerk will ask them to liaise with him. Then at some point affix a plaque.
- s. Edward Bateman – LM Bateman & Co. Ltd. The Clerk had received an email in response to her letter asking for sponsorship towards the village gateways discussed.
- t. Tim Lawrie – Charles Taylor Garden Furniture. The Clerk had received an email in response to her letter asking for sponsorship towards the village gateways discussed. It was agreed to let the Clerk meet with both Companies and explain that they wish to have one at the entrance to both Cheddleton and Wetley Rocks on the A520 and also one between the two villages so to show them the type of thing they are looking at and see if they could either make them or contribute to buying them.

2518 REMOVAL OF OLD BOILER – COMMUNITY CENTRE

Councillor Bowen reported that he had not heard anything further from Barney but would get in touch with him. The Clerk also had not received a response via email.

2519 QUOTE FOR WORKS AS RESULT OF EXTERNAL STRUCTURAL SURVEY – CRAFT CENTRE

The Clerk reported that she had received the survey from Dave Gee Building Contractor which she reported to the Council plus a quote to do the works on the Craft Centre. All Pointing and repair works to the outside including materials is £980 plus V.A.T. Then to fit mesh to the eaves and roof space to prevent birds including materials £780 plus V.A.T. Councillor Bowen, thought that for the amount of works required that this was a reasonable quote so proposed to get him to do the work. This was seconded by Councillor Mrs. Hartley.

2520 DATA PROTECTION FEE – RENEWAL DATE DUE 28/11/2018

The Clerk reported that she had received the renewal for the registration as data controller for a fee of £40 but if the Council signs up to Direct Debit this would be reduced by £5.

2521 RESTORATION OF THE GATES AT ASYLUM BURIAL GROUND

The Clerk reported that she had approached Ironage Designs to take a look at both sets of gates, which he had and provided a quote to shot blast existing gates, repair (which can only be estimated until they have been shot blasted), galvanize or 2 pack primer depending on structure, paint, remove and refit Inc. sand down and repaint posts. The total cost being £2232 for both sets of gates. Councillor Tunna proposed that as the Council has been trying to get this done for such a long time that we agree to getting them done, this was seconded by Councillor Mrs. Oakden. The Chairman also raised the possibility of getting some bulbs planted at the burial ground and maybe some more interesting trees. Councillor Tunna suggested speaking to Councillor Harvey and Joe Smith which it was agreed he would do.

2522 CPRE - TREE PLANTING WITH WOODLANDS TRUST

The Clerk reported that she had received a further email as the Council had expressed an interest in receiving some trees but a decision needed to be made before mid-November. The packs consist of various sizes from 30 to 105 so the Clerk provided the details and after some discussion it was decided not to go ahead at this time as it would be short time-scale and the packs that were being provided weren't necessarily suitable.

2523 TOLL BAR PLAYING FIELD SIGNAGE

The Clerk reported that she had gone back to Creative Signs and that they were now quoting £25 plus V.A.T. for the mis-spelt sign. She also stated that she had approached Leek Signs who had suggested to cut costs they could possibly reuse the polycarb and just reprint the sign. It was resolved that this be looked into as the best option and the possibility for removing the payphone information of the other two signs discussed at the Wetley Rocks/Toll Bar Playing Field Committee. The Clerk would investigate further.

2524 KAREN BRADLEY – S106 AGREEMENTS

The Clerk reported in response to the letter that Councillor Bowen had composed, The Rt. Hon Karen Bradley had responded firstly, thanking the Parish Council for raising the concerns. She went on to explain that she understood and appreciated the concerns and was more than happy to share these with both Simon Baker, Chief Executive of SMDC and the Rt Hon James Brokenshire MP, Secretary of State for Housing, Communities and Local Government. She therefore, required a consent form signing to share this and will then follow it up. The Clerk will complete the consent form so that this can be done.

2525 CARAVAN SITE – LONGSDON

Councillor Bowen reported that the application had been refused for an amenity building but that this did not mean that the Caravan Club could still adopt it as a site as long as it only allowed up to 5 Caravans at any one time. Councillor Mrs. Hartley suggested that we write to the Caravan Club giving them details of why this is not a suitable site as the access is definitely ideal especially from Park Lane. With Sat Nav's leading people that why dependant on their direction of approach to the location. The Clerk would write to them and send photographs of the difficult access.

2526 PLANNING APPLICATION REFUSAL FOLLY LANE, WETLEY ROCKS

The Chairman stated that he felt that the result was the best outcome and he wanted to thank the Parish Council and District Council for all the hard work that had gone into refusing this particular application. Councillor Bowen reported that although it could go to appeal it would have to be significantly revised and have a good reason to take it to appeal. He also updated that hopefully the Local Plan will be approved early next year as long as no major modifications were required.

2527 PUDDING RACE

Councillor Scalise raised that the race is to take place on 24th. November 2018 and he wanted to ask if the Council would allow the whole use of the Community Centre for the event as last year, he was present all day and they made every effort to keep the runners to safeguard the facilities and everything was left tidy at the end of the day. It is for one day a year and that is what the Community Centre is for to be hired out. Councillor Bowen disagreed that yes, it's a Community Centre but it has cost the Community a lot of money to get it to the lovely building it is now and we don't want it to be spoilt by one day's use. He went on to say that the access given last year was adequate for the needs of the event and if the whole of the Community Centre was accessible this would include the Creche which wasn't a very good idea. If they have access to the same facilities as last year, he had no problem with them using it. He also explained that they had locks changed etc last year to restrict the access and that the Caretaker was also expressing concerns if they could enter the Creche. The Chairman stated that they had enough space last year so he also agreed that they should be allowed the same as last year. Councillor Scalise stated that if they are hiring the Community Centre why are we able to dictate that they don't require any addition space. After some discussion it was proposed by Councillor Jennings that they be allowed the same use of the building as last year and that was seconded by Councillor Mrs. Hartley. All were in favour except Councillor Scalise.

2528 PLANNING APPLICATIONS

0620 105, Heath Avenue, Cellarhead. Double Storey wrap around extension.

No Objection

0645 Wetley Abbey Cottage, Abbey Road, Wetley Rocks. Certificate of lawfulness for existing use of land as residential garden.

OBJECT – The grounds which have been put forward as a residential garden are not sound as all of these still stand as in its current state of a field.

0631 48, Ostlers Lane, Cheddleton. Proposed garage located to side of existing dwelling.

No Objection As long as this can have a condition to forbid conversion to a dwelling in the future.

2528 PLANNING APPLICATIONS cont'd

0701 Land at Eastern end of Mill Lane. Outline planning permission with all matters reserved (except access) for residential development comprising three dwellings.

No Objection This meets the small infill criteria for development and has reduced in the number of dwellings planned so no grounds to object.

2529 FORWARD AGENDA ITEMS

Manhole cover opposite to the Nurseries in Wetley Rocks. Also, BT manhole opposite to Oaklands Road, Wetley Rocks. Clerk will follow up.

VW car parking outside the old Institute, Cheddleton.

Poem from Evacuee to be framed.

2530 CONFIDENTIAL ITEM – CRAFT CENTRE HIRER

Members' noted the information and resolved to write an appropriately worded letter.

Chairman

4th. December 2018.

2530 CONFIDENTIAL ITEM – CRAFT CENTRE HIRER

Councillor Bowen reported that we now have found the Agreement with Mr. Laverick. The Clerk reported that she had approached Bowcock & Pursaill Solicitors who were unable to represent the Council due to a conflict of interest. She had then discovered that Myers Solicitors had done work for the Parish Council in the past so had spoken with Tim Newsome so would provide him with the agreement and see if this helped. She had been advised that due to the poor state of the Pottery Room the Council could pursue Mr. Laverick for damages. As he is up to date with the hire payments this left several options. To file S147 for breach of agreement due to poor state of the room or re-negotiate his terms to continue to stay but since then the agreement had been located. It was discussed and agreed to go back to the solicitor with the agreement and for them to advise Mr. Laverick to leave by 30th November and remove all his equipment. Not to pursue him for damages but to find out what happens if he still does not vacate at the end of November. The Clerk will report back.

Chairman

4th. December 2018.