

**Cheddleton Parish Council**

**MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT  
COMMITTEE MEETING HELD IN THE CRAFT CENTRE MEETING ROOM,  
CHEDDLETON ON TUESDAY, 31<sup>st</sup>. JULY 2018**

**ATTENDANCE** Vice-Chairman Councillor S. Scalise

Councillor – M. Ahmad, M.T. Bowen, Mrs. D.A. Hartley, H.R. Jennings,  
Member – Mr. D.R. Fielden, Mr. R.J. Richards.

**APOLOGIES** Apologies for absence were received from:-

Councillor – H.J. Tunna, G.J.R. Furnival & M.P. Worthington.

**3004** **MINUTES** The minutes of the meeting of the 29<sup>th</sup>. May 2018, taken as read, were confirmed as a true and accurate record and signed by the Vice-Chairman.

**3005** **MATTERS ARISING**

**Re. Min. 2991. Provision/Purchase of Replacement Vertical Blinds – The Creche and Room 1.** Mr. Fielden advised that he still thinks that any item that is damaged should be paid for by the hirer so suggested that a checklist of some form should be done after each hirer has used the Centre and therefore any future damage would be able to be rectified as soon as it occurs. It was agreed that maybe some form of visual check could be done by the caretaker. As soon as the blinds have been replaced the committee will discuss this further.

**Re. Min. 2999. Inspection of Hirers Room- Craft Centre** Councillor Ahmad made reference and asked what the hirer hadn't done to the room. Councillor Bowen explained that the decision had been made by full council so the item was no longer able to be discussed.

**Re. Min. 3000. Downspout to the rear of the building – Craft Centre** Councillor Bowen reported that this had been fixed.

**3006** **CORRESPONDENCE** There were no correspondence.

**3007** **UPGRADING OF THE GENTS AND LADIES TOILETS, COMMUNITY CENTRE**

Councillor Scalise reported that unfortunately the Tiler had a commitment to a large job so wouldn't be able to start until September. As this is only a month away it would be easier to wait for him than have to start again with another tradesman. Councillor Scalise explained that he would get a quote for the tiles and so will the tiler and whoever could source them the cheapest they would purchase them.

**3008** **REMOVAL OF THE OLD OIL BOILER AND REFURBISHMENT OF THE SPACE, COMMUNITY CENTRE**

Councillor Bowen proposed that this has been on the agenda for long enough and the funding had been set aside to do the work, this was seconded by Councillor Ahmad. All were in favour so agreed to consult with Councillor Tunna to get the works started as soon as possible.

**3009** **BLOCK OUT VINYL ON 10 WINDOWS IN THE CRECHE – COMMUNITY CENTRE**

The Clerk reported that Steve Stanley is to do the work on Friday afternoon as it was agreed at Full Council to go ahead.

**3010 PROVISION/PURCHASE OF REPLACEMENT VERTICAL BLINDS – THE CRECHE AND ROOM 1 – COMMUNITY CENTRE**

Now that the decision to block out the windows had been made it was discussed about shorter blinds so that this damage should not occur again. Councillor Ahmad raised the option of replacement slats but of course they would all have to be changed to shorten them. The Clerk also raised the issue of safety with the blinds as children are predominately using the room so the requirement for the chords to be child safe is paramount. It was decided to gain quote for replacement slats if this is possible and also a quote to replace the blinds completely for the committee to decide the best option. Also, to request additional slats for the future.

**3011 BANNERS POSITIONED ON THE RAILINGS – COMMUNITY CENTRE**

Councillor Bowen stated that it is a problem and they do seem to be multiplying and the hirers need to ask for permission to display these on the railings. The Road Safety banner was allowed to be put up and so it seems that everyone has just added to it. The Church also puts them up but always asks permission and they are only short term. It was discussed and suggested that a letter be sent to all hirers to remove them as they require permission to display them from the Parish Council. There is a danger that if displayed constantly it may require planning permission as an advertising right. The Clerk will write to hirers asking them to be removed.

**3012 REFURBISHMENT OF THE NOTICE BOARD - ATTACHED TO RAILINGS – COMMUNITY CENTRE**

The Notice board is in need of some repair and the Perspex needs to be replaced as it is discoloured and cloudy. It also needs to be repainted and some kind of mechanism to keep it open to put notices in. Councillor Bowen proposed to get the work done and Councillor Ahmad seconded and also agreed to see if he had a piece of Perspex big enough to replace it.

**3013 PCSO USE OF THE MOBILE – COMMUNITY CENTRE**

The clerk reported that she had made contact with Steve PCSO and the caretaker is in the process of getting keys cut for them to have access but Councillor Bowen stated that he may have some spares so he will check. Once they have access it was requested that they let the Parish Council know when they are planning to use it so that it can be advertised properly.

**3014 HIRERS ROOM – CRAFT CENTRE**

Councillor Bowen reported that he had now gained access to the cellar after trying all the spare keys and that Mr. Laverick has nothing stored in the one under the Meeting Room but that there is a set of ladders, step ladders and a scaffolding tower in there which may be of use in the future. He has also got the key which opens the other cellar door by the toilets at the back but that the door is jammed shut but he will attempt again to gain access to see if there is anything in it. It was thought that Mr. Laverick had put some things in there when he moved into the building. As for the pottery room it would require a deep clean once empty, decorating and partial new floor to get it back to anything like decent. Until it is empty it can't be done.

**3015 RE-POINTING/BUILDING WORKS – CRAFT CENTRE**

No report had been received as yet and Councillor Mrs. Hartley felt that September would be late enough to do the works as the birds will have finished nesting. It was agreed to contact Mr. Gee to get him to have a look and quote for what needs to be done. The clerk to contact him to move this forward.

**3016 SPLASH BACK IN THE LADIES TOILETS – CRAFT CENTRE**

Councillor Scalise suggested that when the tiler comes to do the work at the Community Centre that he be asked to look at doing this as there will be probably enough tiles to cover the small area and wouldn't take him long to do at the same time.

**3017 REMOVAL OF ELECTRIC HEATERS – GENTS AND LADIES TOILETS – CRAFT CENTRE/MEETING ROOM**

Mr Fielden wanted to know why the heaters were being removed from the toilets as surely there was a need to have some form of heat to prevent the toilets from freezing up. It had been noted that on occasion people using the toilets had turned the heaters up and consequently it had cost the Council substantial amount in electricity as it hadn't been noticed. Councillor Ahmad suggested a frost stat maybe could be fitted rather than remove them. The Heaters in the Meeting Room are no longer required as there is full central heating now plus they never really worked very well. The space will allow a further cabinet to be put in the room to store old documents. It was agreed to ask Charles Knight who is doing the plumbing work at the Community Centre to take a look at removing them and possibility of Frost stat for the ones in the toilets. Clerk will contact him and seek advice.

**3018 FORWARD AGENDA ITEMS**

No forward agenda items.

Chairman

27<sup>th</sup> November 2018.