

**Cheddleton Parish Council**

**MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT  
COMMITTEE MEETING HELD IN THE CRAFT CENTRE MEETING ROOM,  
CHEDDLETON ON TUESDAY, 28<sup>th</sup>. MAY 2019**

**ATTENDANCE** Councillor – M. Ahmad, I. Dakin, Mrs. D.A. Hartley, R.J. Hartley, H.R. Jennings, S. Scalise, H.J. Tunna.  
Member – Mr. D.R. Fielden, Mr. R.J. Richards.

**APOLOGIES** Apologies for absence were received from: -  
Councillor – M.T. Bowen.

**3042 VACANCY ON COMMITTEE DUE TO NEW COUNCIL RESIGNING**

There being a vacancy Councillor Tunna was proposed by Councillor Mrs. Hartley and seconded by Councillor Jennings. It was agreed that Councillor Tunna join the Committee.

**3043 ELECTION OF CHAIRMAN** Councillor Mrs. Hartley, proposed by Councillor Jennings and seconded by Councillor Scalise, was duly elected Chairman for the ensuing year.

**3044 ELECTION OF VICE-CHAIRMAN** There were three nominations for Vice-Chairman being Councillors Dakin, Tunna and Jennings. Councillor Tunna was duly elected Vice-Chairman for the ensuing year by receiving 6 votes.

**3045 MINUTES** The minutes of the meeting of the 5<sup>th</sup>. February 2019, taken as read, were confirmed as a true and accurate record and signed by the Chairman.

**3046 MATTERS ARISING**

**Re. Min. 3035. Refurbishment of the notice board - Attached to Railings - Community Centre** Councillor Scalise stated that he had agreed previously to getting the new piece of perspex ordered and would still complete this. Mr. Fielden asked why this was being done again and the clerk reported that it hadn't yet been replaced and the perspex was discoloured and clouded so needed to be done. Stan the caretaker would then paint the frame.

**Re. Min. 3039. Service Pumps/Control Panel – Craft Centre** Councillor Dakin asked what the pumps were for and the Clerk explained that this was the sewage system at he Craft Centre which had issues in the past so needed to be serviced on a regular basis which was done in March.

**3047 CORRESPONDENCE**

There were no correspondence.

**3048 REMOVAL OF THE OLD OIL BOILER AND REFURBISHMENT OF THE SPACE – COMMUNITY CENTRE**

The Clerk reported that had received further information from TES Environmental Services who provided the cheapest quote to remove the asbestos. They would charge an additional £450 + V.A.T. to dismantle and remove the boiler in addition to the quote of £8495 + V.A.T. but that would also include the removal of the exterior canopy panel outside the main door next to the Boiler Room free of charge. Councillor Dakin asked if they are fully licensed to remove and dispose of asbestos. The Clerk supplied him with a copy of the quote and schedule of works plus a brochure supplied by them and he was satisfied that the Company was appropriate to deal with the job. The Clerk reported that as yet she was waiting to here from

Support Staffordshire who are looking to get a grant to assist with funding of the removal. It was agreed that once put to the Council that they be awarded the contract subject to funding. Councillor Dakin also asked that they be contacted to advise about access to the Boiler House and should there be signage to stop any entry into the room until the asbestos is removed. The Clerk reported that no-one uses the room and hasn't for many years but she would seek their advice.

**3049 EXAMINATION OF COMPLIANCE OF ELECTRICAL/GAS SAFETY CERTIFICATES - COMMUNITY CENTRE**

The Clerk reported that this had been raised at the last meeting and had come to light through SMDC wanting to use the Community Centre as a Rest Centre in the case of an emergency. It was agreed that items should be checked and certificates provided for all electrical and gas appliances. The Clerk would contact SMDC for more clarity on what needed to be done and ask advice as to who could carry out this on behalf of the Council. Councillor Ahmad stated that he had details of a gas accredited person who carries out works on gas appliances which need to be certificated every 12 months and electrical appliances need to be done every 5 years. It was left with the Clerk to arrange.

**3050 FIRE SAFETY RISK ASSESSMENT – COMMUNITY CENTRE**

The Clerk reported that this had also been highlighted when SMDC had visited. It was suggested that The Fire Brigade could assist as they do an annual inspection for Wetley Rocks Village Hall but Councillor Dakin stated that he was qualified to carry this out and was happy to do so with the Clerk.

**3051 CRECHE ROOM – COMMUNITY CENTRE**

The Clerk reported that she spoken to Little Stars and now that they have moved to new premises were undecided on the amount of times, they may require the use of the Creche in the future but had stated that they will work things out and notify the Clerk by the end of this week. Councillor Jennings also reported that another Nursery were interested in before/after school and holiday clubs. It was agreed to add this to the agenda of planning & amenities committee next week when the Clerk would be in a better position to report back. It was mentioned that it may be better to advertise to encourage a fuller time use of the room to maximise income.

**3052 EDGING TO NEW FLOORING IN TOILETS – COMMUNITY CENTRE**

Councillor Scalise reported that he has this in hand to complete and will get this completed.

**3053 BABY/TODDLER/ADULT WEIGHING SCALES – COMMUNITY CENTRE**

The Clerk reported that these were taking up space in the disabled toilet in the Creche and could be worth selling as she had researched so she suggested that they could be advertised through Support Staffordshire to see if any other Village Hall/Community Centre could use them or via Facebook to other Parish Councils for a reasonable offer. The Company that manufactures them could also be approached for a price. It was suggested that weightwatchers/slimming club may be able to use them but the clerk reported that they have portable scales that they use. The Clerk would see what she could get for them.

**3054 ANY URGENT WORKS/MATTERS TO RAISE – COMMUNITY CENTRE**

No items were raised.

**3055 REMOVAL OF ITEMS FROM THE CELLAR – CRAFT CENTRE**

The Clerk reported Councillor Bowen had asked for this to be on the agenda and it was agreed that a letter be sent to Mr. Laverick to remove all items as soon as possible.

**3056 REFURBISHMENT OF THE EMPTY ROOM – CRAFT CENTRE**

Councillor Scalise suggested that they look at the room after the meeting but that it would require cleaning up, new windows, flooring etc. After the meeting it was inspected and suggested that the Clerk speak to Rob & Ken to see if they could remove all fixtures and false ceiling to tidy up and old plaster board and then get quotes from builders to do the works. The Clerk had already got a quote for the windows. Councillor Scalise would get a quote to sand blast the walls to prep for painting.

**3057 ANY URGENT WORKS/MATTERS TO RAISE – CRAFT CENTRE**

The Clerk reported that the light outside of the Beauty Room the cover has come open and suggested that it be replaced with a LED security light the same as the back of the building and she would organise this to be done.

**3058 FORWARD AGENDA ITEMS**

Use of the Creche – Community Centre added to Planning & Amenities Committee.

30<sup>th</sup>. July 2019.

Chairman.