

**Cheddleton Parish Council**

**MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT  
COMMITTEE MEETING HELD IN THE CRAFT CENTRE MEETING ROOM,  
CHEDDLETON ON TUESDAY, 29<sup>th</sup>. MAY 2018**

**ATTENDANCE** Councillor – M. Ahmad, Mrs. D.A. Hartley, H.R. Jennings, S. Scalise,  
H.J. Tunna.  
Member – Mr. D.R. Fielden, Mr. R.J. Richards.

**APOLOGIES** Apologies for absence were received from:-  
Councillor – M.T. Bowen, G.J.R. Furnival, M.P. Worthington.

- 2988 ELECTION OF CHAIRMAN** Councillor Tunna, proposed by Councillor Ahmad and seconded by Councillor Scalise, was duly elected Chairman for the ensuing year.
- 2989 ELECTION OF VICE-CHAIRMAN** Councillor Scalise, proposed by Councillor Jennings and seconded by Mr. Fielden, was duly elected Vice-Chairman for the ensuing year.
- 2990 MINUTES** The minutes of the meeting of the 30<sup>th</sup>. January 2018, taken as read, were confirmed as a true and accurate record and signed by the Chairman.
- 2991 MATTERS ARISING**  
**Re. Min. 2979. Provision/Purchase of Replacement Vertical Blinds – The Creche and Room 1.** Mr. Fielden advised that he agreed with Councillor Bowen – hirers should pay for any damage caused in the Community Centre. The Clerk advised that the condition of the blinds in the Creche was down to wear and tear, over the 8 years that the creche had been open the room had been used by Sure Start with different youngsters activities. However, the blind in Room 1 had been damaged by persons unknown.
- 2992 CORRESPONDENCE** There were no correspondence.
- 2993 UPGRADING OF THE GENTS AND LADIES TOILETS, COMMUNITY CENTRE**  
It was reported that unfortunately due to Pointon’s tiler being very busy and unable to start tiling the toilets for at least three months, and the hold up which meant that John had also taken on his outside work, meant that there was a need to start again and obtain a quote for the tiling and the work to remove the old urinal and carry out the necessary remedial work to render the walls ready for tiling. Question was raised as to whether the Council’s handyman would be able to do the work. It was generally agreed that tiling etc. was a specialist job and should be left to a qualified tiler. Following discussions proposed by Councillor Jennings and seconded by Councillor Ahmad it was agreed unanimously: to leave the matter in the hands of Councillor Scalise and the Clerk to meet with the tradesmen and obtain the quote - in order to progress the matter urgently.
- 2994 REMOVAL OF THE OLD OIL BOILER AND REFURBISHMENT OF THE SPACE, COMMUNITY CENTRE**  
The Clerk reported that without a Sec. 106 agreement, the work would have to be funded by the P.C. and £25,000 had been set aside in the reserves to carry out the necessary work.

**2995 PROVISION/PURCHASE OF REPLACEMENT VERTICAL BLINDS – THE CRECHE AND ROOM 1**

Members' had inspected the blinds in the Creche; which were creased at the bottom, this was due to chairs being pushed up against them, the pull cords were broken and there were a number of paint splashes on the fabric. Taking into consideration the comments made by the representative from Hillary's blinds that he would not recommend long vertical blinds because of the length and the fact that the same creasing would be evident after a time, the committee agreed to recommend: obtaining a quote; to plastic film the bottom section of the windows and to present the quote to Council for their consideration. Replacement blinds would be considered at the next CCMC meeting.

**2996 PURCHASE OF A STAINLESS STEEL TEA TROLLEY – KITCHEN C.C.**

Images of four different styles of stainless steel tea trolley, from Kirklands, were circulated for members consideration – these ranged from £92.06 to £321.74 depending on size and weight of the tea trolley. It was pointed out that the tea trolley would need to be of high quality and heavy, due to the use that would be made by the different organisations. Following discussions proposed by Councillor Jennings and seconded by Councillor Scalise it was agreed unanimously: to purchase the Craven 2 tier serving trolley at a cost of £202.94 from Kirklands.

**2997 PURCHASE OF A NEW WATER BOILER – COMMUNITY CENTRE**

It was reported that the Caretaker had noticed water on the work surface under the urn and was concerned about it leaking. Following an inspection of the urn it was noted that the boiler had been on and there were no drips on the work surface. It was suggested that it might be an idea to install an electric hot water dispenser as opposed to using this type of urn. Following discussions it was agreed to take no further action at this time.

**2998 NURSERY USE OF THE COMMUNITY CENTRE + DISPLAYING OF NURSERY BANNER – RAILINGS C.C.**

The Clerk reported that the nursery had asked: 1) if they could attach plastic tubes to the play area railings for when the youngsters play 'rolling balls' 2) they have had an Ofsted inspection and they were happy with the set up but, the nursery had asked for a letter from the P.C. to confirm that they are happy for the Nursery to use the Creche for their nursery, 3) asking for permission to attach a banner, approx.. 8' x 3', to the railings to advertise their new nursery places 4) they had also asked for the number pad between Room 1 and the Creche to be put on the other side of the door to stop hirers entering from Room 1. The Clerk advised that the key pad had been put on this way for Fire safety reasons, should a fire break out in the corridor this door would be the only means of escape for anyone in Room 1 at the time. Following discussions it was agreed:- a) to give the nursery permission to attach the plastic tubes to the play area railings, b) to confirm in writing that the Council are happy with the nursery use of the Creche and c) to give them permission to attach a banner to the railings but only when required for new term times – this would be kept under review. The number of banners was noted during the inspection and it was agreed to include the item on the next Agenda for further discussion.

**2999 INSPECTION OF HIRERS ROOM – CRAFT CENTRE**

Following discussions on the matter of the hirers use and the condition of the room it was agreed to give Councillor Bowen and the Clerk the necessary mandate to meet with the hirer in order to carry out an inspection of the room and report back on the findings. The Council can then consider the condition and the use that is being made of the room and, will be in a position to make an informed decision.

**3000 DOWNSPOUT TO THE REAR OF THE BUILDING – CRAFT CENTRE**

It was reported that Mr. D. Gee had agreed to carry out the work however, since his inspection, the elbow at the top of the downspout had disappeared and he would need to purchase one before he is able to carry out the work.

**3001 RE-POINTING/BUILDING WORKS – CRAFT CENTRE**

It was reported that Mr. D. Gee had inspected the building and had noted that there were approx.. 12-14 areas where birds were nesting. There were a number of areas around the building that needed re-pointing and at the front the coping stones needed re-setting and the stones needed re-pointing. The works could not be carried out at present because of the birds but he would be able to carry out the work in October when the birds have flown. He would in the meantime carry out a full inspection and put together a report outlining the works required which would be issued to the Council together with a quote for the works. Following discussions the committee agreed to accept that the works could not be carried out immediately and agreed to wait for Mr. Gee to issue a quote and consider whether to go out to tender for additional quotes.

**3002 TOUCHING UP/PAINTING OF THE LADIES TOILETS – CRAFT CENTRE**

The Clerk reported that she could not find tins of plasti-coat, it seemed that it was only sold in spray cannisters which posed a dilemma if the matching colour is not available and the toilet needs fully re-painting in plasti-coat. Following an inspection it was agreed to recommend:- putting a splash back around the sinks and on the window sill as this would eliminate the need to paint the toilets completely.

**3003 FORWARD AGENDA ITEMS**

Banners Positioned on the Railings – Community Centre.

Provision/Purchase of New Blinds – Creche and Room 1, Community Centre.

Removal of the Electric Heaters – Gents and Ladies Toilets, Craft Centre.

Refurbishment of the Notice Board - Attached to the Railings, Community Centre.

It was agreed to forward a letter of thanks to Councillor Mrs. Hine for her commitment and chairmanship of this committee.

Chairman

31<sup>st</sup>. July 2018.