

**Cheddleton Parish Council**

**MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT  
COMMITTEE MEETING HELD IN THE CRAFT CENTRE MEETING ROOM,  
CHEDDLETON ON TUESDAY, 26<sup>th</sup>. NOVEMBER 2019**

**ATTENDANCE** Chairman - Councillor - Mrs. D.A. Hartley  
Vice-Chairman - Councillor – H.J. Tunna.  
Councillor - M.T. Bowen, I. Dakin, R.J. Hartley, H.R. Jennings, S. Scalise.  
Member – Mr. R.J. Richards.

**APOLOGIES** Apologies for absence were received from: -  
Councillor – M. Ahmad.  
Member - Mr. D.R. Fielden

**3075** **MINUTES** The minutes of the meeting of the 30<sup>th</sup>. July 2019, taken as read, were confirmed as a true and accurate record and signed by the Chairman.

**3076** **MATTERS ARISING**

**Re. Min. 3066. Notice Board – Railings of the Community Centre** The Clerk reported that the new notice board has been fixed now and is brilliant.

**Re. Min. 3069. Banner Beauty by Emily – Craft Centre** The Clerk reported that the banner has been removed off the wall.

**3077** **CORRESPONDENCE**

a. Jonathan Cornes Associates building surveys of Parish Assets including properties and listed buildings.

**3078** **FIRE SAFETY RISK ASSESSMENT – COMMUNITY CENTRE**

Councillor Dakin reported that he had one quote for Testing of Electrical Installation and is awaiting a further quote as he had supplied them with details. The First quote did not include the Fire System so he will report back with more details. The Clerk reported that the Fire Extinguishers are being checked this week at both the Community Centre and Craft Centre.

**3079** **QUOTE FOR BROADBAND – COMMUNITY CENTRE**

The Clerk had approached a local firm and they had priced for broadband at £39.00 per month and an installation setup fee of £49 for fixed term of 2-years or £149 for a month by month contract. It was discussed and decided that further quotes be obtained and report back.

**3080** **CRECHE ROOM – COMMUNITY CENTRE**

The Clerk reported that Pooh Corner are still awaiting the Ofsted inspection so it was agreed that the Clerk try to assist in getting this done as soon as possible.

**3081** **SINK IN THE MOBILE AT THE COMMUNITY CENTRE**

The Clerk pointed out that the sink is causing a smell in the mobile as the water doesn't ever completely drain away. As this isn't a food preparation area it was felt that the handyman could take a look at removing the section that smells just leaving one sink. The Clerk would look at getting this done once the handyman has started.

**3082 ANY URGENT WORKS/MATTERS TO RAISE – COMMUNITY CENTRE**

The Clerk reported that the Gas Works have been completed in the mobile and the gas boiler is back up and running and signed off as safe. The Clerk also mentioned the shelter outside the Community Centre that the Fish gifted by Mitterteich is housed is in need of a clean and the vegetation cutting back. Photos were shown and it was agreed to ask Stan to tidy it up. The Clerk also raised that it is the Pudding Race on Sunday and that they will be using the Community Centre as agreed.

**3083 ESTATE AGENT SIGN ERECTED – CRAFT CENTRE**

The Clerk reported that a board had been erected by Whittaker & Biggs at the front of the building and she had spoken to Jane who hadn't given permission to put it there. They had asked but spoken to Nicky so it was agreed that the Clerk contact them and ask for it to be removed as soon as possible or it will be taken down by the Council.

**3084 QUOTE FOR BROADBAND – CRAFT CENTRE**

The Clerk reported that she had asked for a quote but as yet hadn't received one so would report back at the next meeting.

**3085 ANY URGENT WORKS/MATTERS TO RAISE – CRAFT CENTRE**

The Clerk reported that the Tea Room flooring treatment and works has been arranged to be done on 2<sup>nd</sup>/3<sup>rd</sup> January 2020 as this fit in with Jane when the business is closed. Councillor Scalise reported that now that the Tea Rooms has been sorted out, he will get a building inspector to look at the old pottery room and advise on what works are required along with the Fire Exit for the Tea Rooms then quotes can be gathered for recommended works. Councillor Mrs. Hartley also reported that she had spoken to Jane about the Craft Room being very damp so Councillor Scalise would also get this assessed at the same time. The Clerk reported that the Front Door is dragging on the floor and that the interior door entering the Tea Room the door closer needs replacing as its broken and it was agreed that this could be dealt with by the handyman once he starts.

**3086 FORWARD AGENDA ITEMS**

Rent for the Creche.

**3087 CONFIDENTIAL ITEM – FINANCIAL REQUIREMENTS**

After considering the figures produced for the Community Centre and Craft Centre the committee made their recommendations.

28<sup>th</sup>. January 2020.  
Chairman.