

Cheddleton Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD VIA ZOOM ON TUESDAY 17th NOVEMBER 2020

ATTENDANCE Chairman - Councillor M.T. Bowen.
Vice-Chairman - Councillor H.R. Jennings.

Councillor - Ms. C.Y. Ball, N. Belson, I. Dakin, Mrs. D.A. Hartley, R. J. Hartley, K. Harvey, Mrs. C. A. Lovatt, G. W. Salt, Mrs. L. M. Salt, S. Scalise, M.P. Worthington. Also, in attendance - Ms. L. J. Eyre - Clerk, Mr. S. Hulin - Census and 3 Members of the public.

72. **APOLOGIES** - Apologies for absence were received from Councillor - M. Ahmad, J. Carr and H. J. Tunna, it was resolved to accept these.
73. **MEMBERS' DECLARATIONS OF INTEREST** - Councillor Dakin declared that he is H&S Environment Consultant.
74. **MEMBERS' SEC. 33 DISPENSATION REQUESTS** - No written requests for dispensation were received.
75. **ANNOUNCEMENTS** - Councillor Bowen reported that he had sent Karen St Leger some flowers as a thank you from the Chairman's allowance. He also reported that Stan & Christina have put up the Christmas Tree in the Community Centre.
76. **PUBLIC QUESTION** - Victoria Berringer had contacted the clerk with regards to the climate crisis which is an agenda item. Audrey Bourne asked about the bus shelter in Wetley Rocks being in a poor state which is on the agenda as an item.
77. **MINUTES OF THE MEETING 20th. OCTOBER 2020** - It was resolved to accept these as a true record.
78. **MATTERS ARISING THEREFROM: -**
Re. Min 52. Ground Maintenance Issues - Councillor Scalise reported that the sign at Cheddleton Park Avenue has been removed and everyone is happy. He also reported that pavements between Wetley Rocks and Cellarhead as far as weeds & hedges are concerned it is the responsibility of SCC Highways. The Clerk stated she had reported this last year but would report it again. Councillor Bowen suggested that the lengthsman be asked to do it as it will never get done.
Re. Min 53. Climate Crisis - Councillor Dakin reported that he had attended one of the SMDC sub-committees which was highly informative.
Re. Min 54. Ground Maintenance Issues - Councillor Bowen reported that the hedge around Cheddleton Lawn Cemetery still has not been cut. The Clerk will chase up with Jim.
Re. Min 60. British Legion - Remembrance Wreaths - Councillor Bowen reported that he laid the wreaths at Cheddleton which was posted on Cheddleton Chat Facebook page and will be published in the Church Magazine. Councillor Tunna laid the wreath at Wetley Rocks. Councillor Worthington also reported he laid a wreath at Leekbrook. Councillor Jennings reported that each year a single red rose is left by the memorial stone at the Asylum Burial Ground and that maybe we should lay a wreath for the service men who are buried in there from the Council so he proposed this from next year and was resolved to do this by all Councillors and hang it on the gates.

78. **MATTERS ARISING THEREFROM (Cont'd ...): -**
Re. Min 67. a. Community Centre/Craft Centre Management Committee Minutes - Refurbishment works - Councillor Scalise reported that he along with the Chairman had met with Building Control on Friday at the Pottery Room and they are preparing a report which we should have in a week. Lot of good advice and will make recommendations.
79. **PRESENTATION BY SHAUN HULIN ABOUT CENSUS 2021** - He works for the Office of National statistics. In the last census Cheddleton reported 2,335 dwellings 46% detached and 3% were unoccupied. The next census runs 21st March 2021. Completed every 10 years and has been done since 1066. This one will be digital based with some additional questions monitoring for equality and benefits. The data is used by all sorts of organizations to get statistics to provide services etc. Most people complete the census willingly but there are issues such as capability, willingness, and awareness. Part of Shaun's job is to promote and help people complete it. He can provide leaflets, posters, and campaigns to share with people. Over 98,000 people in Staffordshire Moorlands. No personal data is divulged its purely for statistics. Hoping that 75-80% of the population will complete the digital format.
80. **CLIMATE CRISIS** - Councillor Dakin had sent a paper out via the Clerk for Members to read as climate change is happening and its impacting on everyone. We all have a duty to play a part and lead to contribute to help SMDC to reach its target in the next 10 years. He suggested that we declare that we will support SMDC & the government in this journey and that a committee be created to deal with this issue. Councillor Harvey has spent some time investigating what other Councils are doing. He agrees that the Parish Council should take part but that the knowledge and capability is not at our level but that this should be cascaded from SCC & SMDC to interpret it for us. We as a Council then can communicate this to residents and then help to monitor for SCC & SMDC. He suggested that another Committee is not necessary but that the Council can investigate issues. Councillor Dakin reported that this is a huge issue, and we need to do something but SCC & SMDC have small budgets and have not got any officers dedicated to this issue. Councillor Lovatt reported that there are groups within the community who want to help. Councillor Bowen went onto say some of the larger countries need to also get on board with removing pollutants as our country is small in comparison. Councillor Harvey reported on Councillor Joe Porters publication which is very professionally written but not published for residents. The Chair will speak to Councillor Porter and ask him to allow all Parish Councils to have access to this article. Councillor Scalise reported that SMDC are always trying to give information to residents about recycling. Other forms of packaging rather than plastic need to be used by everyone. There is a Moorlands Climate Action Group in Leek who are trying to work with the District Council. Councillor Dakin proposed that The Parish Council supports SMDC declaration for Climate Emergency seconded by Councillor Scalise with all Councillors in agreement.
81. **GROUND MAINTENANCE ISSUES** - The following issues were raised: -
The Clerk reported that Rob & Ken have painted the gates to the entrance of St. Edward's Lawn Cemetery. The handyman has done the tidying up at Toll Bar Playing Field and has replaced the broken toddlers swing with a spare one we had in stock. It is not the same as the existing one but now we have two swings again. He has done works at the Craft Centre by making safe the broken bollard in the carpark. He has also cleared the guttering. In his opinion the broken bench at Wetley Rocks Playing Field is not cost effective to repair as it would cost more than a new one. He has installed the new Litter bin at the Toddlers Play area at Cheddleton Playing Field co-funded by SCC Peoples fund. James Barber has cut the hedge that forms the sundial at Wetley Rocks and that looks much better.

81. GROUND MAINTENANCE ISSUES (Cont'd...)

Councillor Harvey reported that at Toll Bar the volunteers will be able to source materials from SCC Werrington depot to construct a bridge and replace the rotten wood on the other apparatus.

- 82. WEBSITE ACCESSIBILITY** - The Clerk confirmed the charge of £10 per month which gives us security and compliance with legislation changes. This does include them making updates as and when required which was a concern for a contingency plan should the Clerk be unable to add agendas, minutes etc. There are unlimited users who can be added and trained to make updates at no extra cost. So, maybe one of the Councillors could be trained to do this. Councillor Jennings asked what the cost for all Councillors would be to have a Council email address for data protection. The Clerk reported that this would be £30 for 15 or more email addresses. The other charge is initially of £550 to migrate the old website to the new one. This could be completed within two to three weeks. A cost to transfer the domain of £5.99 a year to keep the same website address. To which, we currently pay BT £14 a month to host the current website and for nothing else. Councillor Jennings stated that we should have a Council email address each for privacy. Councillor Lovatt re-iterated that for GDPR we should have separate. Councillor Worthington proposed that we should start with the £10 per month for 12 months and see how it runs. This was seconded by Councillor Harvey. Councillors Jennings, Mrs. Lovatt, Hartley & Mrs. Hartley objected, and Councillor Mrs. Salt abstained. Therefore, the majority agreed to the proposal. Councillor Belson asked should we all set up new email addresses and that they are secure so we should have a directive stating this.

- 83. BASFORD BRIDGE LANE/BRIDGES/CCTV/FOI REQUEST** - The Clerk reported that A George Mullins horse transporter was photographed and dashcam footage reported to the police at over 20t in weight. The Clerk contacted the CVR as they have a webcam which points at the bridges but does not record the footage. PC Adam Tonks had picked up the report about the 7.5t horse box and he stated they could not prosecute as there is no proof it would be overweight without weighing it loaded. The Clerk had let him know that PC Dave Davies was sending out a warning letter. He has sent letters to all registered vehicles which we have identified and that he has now closed the report but if we have any more to open a new report. The Clerk has emailed Chris Plant at SCC with regards to an update on the progress of the signage along with all the reports of incidents and 3 or 4 HGV's on Monday and today another one had to turn around. Councillor Bowen stated we still need a physical restriction.

FOI Request via SCC for the cost of the repairs to the River bridge the Clerk reported that it cost £24,661.57 for the repairs to the Churnet Bridge. That is without the cost of the repairs to the Canal Bridge which was estimated to be £200,000.

- 84. BUS SHELTER WETLEY ROCKS** - The Clerk reported that SMDC reported that AES have cleaned the bus shelter and that there are no funds available to repair it. They reported to repair it would cost £1397. Councillor Worthington reported that SCC would not be able to do anything as its not their shelter. The Clerk has approached a company for the cost to replace it as a resident had stated that it could be replaced for around £1,000. The Clerk would get some quotes and report back. The Clerk also reported that the base is not good as it is crumbling with age and is a matter of health and safety so the Clerk will report it to SMDC as its their shelter. Councillor Bowen will raise it through Cabinet at SMDC about the astronomical costs of outsourcing repairs which could be done in house.

- 85. GAS BOILER SERVICE & WORKS REQUIRED CRAFT CENTRE /COMMUNITY CENTRE** - The Clerk reported that boilers have been serviced but there is a noise coming from the one in the main hall in the Community Centre and the flu needs capping but it is still certified as safe. Works costs of £450 which is not necessary. The quote for the works on the broken tap and stop cock was £50. He also checked the tearoom sink and stated that there was no issue with the fall but that as it is a commercial kitchen a fat trap is the best solution. The Clerk spoke to Jane and told her to be careful what is going down the sink and she instructed Steve to flush out the waste pipe to make sure it was completely clear. The Clerk also reported that while the plumber was there he took a look at Emily's room which had a radiator in it which had just been turned off which is connected to the main system so he turned it back on and whilst testing the boiler this did heat up so Emily has now got some heating other than the gas heater she uses.
- 86. UPDATE ON WASTE BIN - FOLLY LANE** - The Clerk reported that AES will not be siting a new bin as it does not fit the criteria.
- 87. RENT FOR WETLEY ROCKS PLAYING FIELD** - The Clerk reported that a letter had been received from Fisher German and invoice for the rent up to March 2021 at the original agreement of £420.00 per annum. She also reported that Councillor Tunna had found a copy of the original lease which states any increase should be from valuations obtained by Lichfield Diocese and Cheddleton Parish Council and then negotiated. The Clerk will pay the arrears and write to them.
- 88. QUOTES FOR REPLACEMENT BENCH WETLEY ROCKS PLAYING FIELD** - The Clerk had asked the handyman if it was cost effective to repair the broken bench and in his opinion it wasn't therefore the Clerk had obtained quotes: - Marmax for recycled plastic benches at £209 each only discount available would be to buy 4 and not have to pay delivery. Charles Taylor Wooden 3-seater bench £149.00 instead of £299.00. Councillor Worthington proposed buying the 4 recycled benches and this was seconded by Councillor Jennings. It was resolved by all Councillors to buy them.
- 89. UPDATE ON CONSERVATION AREA** - The Clerk updated that SMDC's Ben Hayward has confirmed that they are looking at this and Gill Bayliss gave her opinion based on the information forwarded by Cheddleton Parish Council to extend the Conservation Area it does not meet the criteria in her opinion.
- 90. DATA PROTECTION ANNUAL RENEWAL FEE - INFORMATION COMMISSIONER'S OFFICE - £40** - The Clerk reported that the Council is required to pay this, and we have previously signed up for Direct Debit which saves £5 off the Fee. It was resolved to continue to pay this.
- 91. REPORTS OF COMMITTEES AND OUTSIDE BODIES: -**
- a. Cheddleton Playing Field Committee Meeting.**
- b. HR Committee Meetings.**
Re. Mins 02/11/2020 - Councillor Worthington asked about assisting the Clerk with Clerical duties and it had been discussed and was being looked at again after the COVID-19 Restrictions are lifted. The Clerks job description is being re-written and discussed.

c. Planning & Amenities Committee Meeting.

Re. Min 23. Matters Arising Therefrom - Re. Min. 15. Parish Owned Property and how to protect it - Councillor Bowen reported he had spoken to Mark Trillo at SMDC there is a community asset system, and this would protect them by the community owning them. He stated that the dissolving of Parish Councils is highly unlikely.

d. Footpaths & Countryside Committee Meeting.

Re. Min. 9. Our Great Big Nature Boost - Councillor Bowen reported he is speaking on Moorlands Radio next Monday morning and is pursuing an article with Leek Post & Sentinel about the state of Deep Hayes Country Park. He had visited and is extremely disappointed with the state of this amenity for residents of not just Cheddleton but the Staffordshire Moorlands. The Lakes are silted and require a tremendous amount of works without the overgrowth of trees etc. Councillor Worthington reported that SCC are trying to get the management of it to be taken over by another organisation. Councillor Harvey is approaching Severn Trent for funding/interest.

e. Reports of Outside Bodies - SMDC Committees - The Clerk reported that the Planning & Amenities Committee had discussed the application for Big Southlowe Farm which was refused unanimously.

92. **ACCOUNTS** - Councillor Harvey requested could more information be shared with regards to where we are with budgets and what has happened to the Grant from SMDC for COVID-19. The Clerk reported that she will provide more information starting next month as now that Zoom meetings are taking place it is easier to share the data rather than printing everything off. As for the Grant from SMDC this is for the loss of income from the Community Centre whilst it has had to remain closed due to the restrictions. Councillor Scalise asked could the Accounts be supplied with the minutes for Councillors to digest prior to the meeting. The Clerk agreed to supply more information with agenda's and minutes.

92. **CORRESPONDENCE: -**

- a. Amey Report 4217161 - Blocked Drains - By Bridge Eye, Station Road, Cheddleton.
- b. Amey Report 4216677 - Pothole - Rownall Road near the junction with Cellarhead Road, Werrington.
- c. Amey Report 4217154 - Damaged Manhole - Rownall Road, Werrington.
- d. Amey Report 4217093 - Pothole - Entrance to Craft Centre, Shaffalong Lane, Cheddleton.
- e. Amey Reports 4165169 & 4186931 - No White Lines - Main Road, Wetley Rocks Completed.
- f. Public Sector Deposit Fund details - Interest Rates
- g. SLCC News Bulletins - Practitioners Conference in February which the Clerk will raise as an agenda item on the next meeting.
- h. RBS Fees & Charges - Accounts Alpha Software £124 per annum.
- i. CPRE campaign updates.
- j. Canal & River Trust updates.
- k. Staffordshire Wildlife Trust Membership renewal confirmation.
- l. Action Fraud updates of crimes and things to be aware of.
- m. Cyber Top Tips - Cyber Crimes Unit.
- n. War Memorial Cleaning.

- o. Fly Tipping Mill Lane, Wetley Rocks.
- p. Trees on Randles Lane, Wetley Rocks - Councillor Bowen will chase up Steve Massey at SMDC as covered by TPO's. Future agenda item.
- q. Observations Cellarhead/Station Road, Cheddleton - Residents about litter and state of the areas. Councillor Scalise stated that SMDC are getting hundreds of requests for Litter Bins which is getting ridiculous.
- r. Everyone Health - Staffordshire - Telephone service help for those in isolation.
- s. Her Majesty's Lord-Lieutenant of Staffordshire Mr. Ian James Dudson CBE - Thank You.
- t. Prestige Awards - 2020/21.
- u. Staffordshire Smart Alert.
- v. What3words - Emergency Response. An App to identify with 3 words where your location is!
- w. WCCTV Redeployable CCTV - Free Trial. Future Agenda item.
- x. Cheddleton Committee for Cancer Research UK cancellation of Pudding Race.
- y. SPCA Training Courses.
- z. Village Gateway Signs - Letter from Jenny Hogan - Future Agenda item.

93. PUBLIC QUESTION TIME - No members of public were in attendance.

Chairman
22nd. December 2020.