

Cheddleton Parish Council

MINUTES OF THE PARISH COUNCIL MEETING HELD VIA ZOOM ON TUESDAY 20th OCTOBER 2020

ATTENDANCE Chairman - Councillor M.T. Bowen.
Vice-Chairman - Councillor H.R. Jennings.

Councillor - M. Ahmad, Ms. C.Y. Ball, N. Belson, J. Carr, Mrs. D.A. Hartley, K. Harvey,
Mrs. C. A. Lovatt, G. W. Salt, Mrs. L. M. Salt, S. Scalise, H. J. Tunna, M.P. Worthington,

Also, in attendance - Ms. L. J. Eyre, Clerk

46. **APOLOGIES** - Apologies for absence were received from Councillor - I. Dakin, R. J. Hartley and Miss. O. Lucas, it was resolved to accept these.
47. **MEMBERS' DECLARATIONS OF INTEREST** - Councillor M.T. Bowen is a member of Staffordshire Wildlife Trust.
48. **MEMBERS' SEC. 33 DISPENSATION REQUESTS** - No written requests for dispensation were received.
49. **ANNOUNCEMENTS** - One planning application to be considered at the end of the meeting by the members of the P&A Committee.
50. **PUBLIC QUESTION** - No members of public were in attendance.
51. **MINUTES OF THE MEETING 29th. SEPTEMBER 2020** - It was resolved to accept these as a true record.
52. **MATTERS ARISING THEREFROM: -**
Re. Min 29. Ground Maintenance Issues - The Clerk raised about signs on Cheddleton Park Avenue Open Space that these had been erected without consultation as agreed. No-one has complained to the Parish Council, but Councillor Scalise will investigate. The Clerk also raised the issue of weeds on the pavement on the main road between Wetley Rocks towards Cellarhead. Councillor Bowen had mentioned this to Councillor Scalise and SMDC are now responsible and AES are to do this so Councillor Scalise will chase this up.
Re. Min 36. Devolution - Councillor Bowen has sent an update via email with a letter and the governments thoughts on devolution without going forward with unitary authorities so any further thoughts please forward to the Clerk or Chair and we will respond as to keep Parish Councils.
Re. Min 37. Insurance Renewal - Councillor Scalise had asked about the cost of the premium compared to last year. The Clerk reported that on looking it had increased by £298.46 so she had made enquiries with BHIB as to the big increase as the agreement was tied in for 3-years and they came back with a reduction of £269.68 which will be refunded. Councillor Bowen thanked the Clerk on behalf of the Council.
53. **CLIMATE CRISIS** - Councillor Dakin was unable to attend so this will be on the agenda for the next Council Meeting. The Clerk did add that SMDC have invited Parish Councillors to take part in Sub-Groups to tackle Climate Change. Meetings will take place once a month for around an hour should anyone be interested to let the Clerk know.

54. GROUND MAINTENANCE ISSUES - The following issues were raised: -

Councillor Bowen remarked that the hedge around Cheddleton Lawn Cemetery has not been cut yet. The Clerk reported that Jim Gibson will be hedge cutting in November. Handyman has been asked to look at the Goal Posts at Wetley Rocks Playing Field and Cycle Stands and clearing of Safety Surface edging at Toll Bar Playing Field. The Clerk had been sent a photo by Emily of one of the broken bollards at the back of the Craft Centre, which is a trip hazard, so she had instructed Steve to make it safe. Steve reported that one of the noticeboards had been ripped out of the ground and he has dealt with securing it back in place which was an act of vandalism. Steve has reported a bench on Wetley Rocks which is broken. Repair or replace the Clerk will report back. The main gates at St Edwards Cemetery need to be painted so The Clerk will arrange to get this done.

Craft Centre issue with plumbing a tap which is has been ongoing issue will not turn on. There is a leak in the pipework by the stopcock. The water pressure is extremely high and has damaged a water softener installed on her dishwasher. Need to reduce the flow by slightly turning the stopcock down to reduce the pressure. Leak under the sink. The two sinks in the kitchen are not draining so ask the plumber to have a look at the issues and see if it is the drains blocked through what she is putting down the sinks.

55. WEBSITE ACCESSIBILITY - The Clerk confirmed the charge as £10 per month which is not per user and the charge to migrate the website to a new format of £550. Initial cost to transfer the domain of £5.99. Also, confirmed that it has been added to the risk assessment list as the legislation is in force now. The Clerk will be able to add to the website and the main concern is that she might be the only person able to do that. The Clerk will advise at the next meeting.

56. BASFORD BRIDGE LANE/BRIDGES/CCTV/FOI REQUEST - The Clerk reported that the temporary barriers have been replaced with larger ones on the bridge and she reported that she had contacted SCC about the position of them not being restrictive enough. With no response yet. Councillor Bowen reported that there is still lots of large vehicles exceeding the weight limit but that the barriers have been moved to align with the narrowest part of the bridge. The landlord of the Boat Inn has provided information about a frequent tractor & trailer transporting soil. They require a license to transfer waste and Councillor Worthington will check with SCC.

CCTV is currently not an option as the landlord is not sure if he will be staying as his contract with Marston's is not yet confirmed to carry on. Other residents are reporting incidents that are happening. It was agreed to put a statement on Cheddleton Chat Facebook page that we are gathering evidence and we will look to prosecute anyone who is proven to be using the bridge over the weight restriction in place.

FOI Request via SCC for the cost of the repairs to the River bridge the Clerk reported that she has chased up to gather the information which she requested in May.

57. BUS SHELTER WETLEY ROCKS - No further update about this. Checked with Councillor Worthington and he is working on contacting SCC as stated at the last meeting. The officer he needs to speak to has been on holiday and is the liaison office who the Clerk has invited to attend a Council Meeting for Councillors to put forward questions relating to highways. The Clerk will invite her to next month's meeting.

58. **SERVICE PUMPS AT CRAFT CENTRE** - The Clerk reported that it is coming up for 12 months since the last service. She also advised that there is recommendation to modify the high level alarm float switches to be re-sited as they need to be suspended in a better position to stop the alarm being triggered when it is not necessary. It was agreed to get the works done.
59. **GAS BOILER SERVICE CRAFT CENTRE/COMMUNITY CENTRE** - The Clerk reported that these need to be done asap. A quote of £40 per boiler which is extremely competitive, so it was agreed to go ahead as a matter of health & safety with the service.
60. **BRITISH LEGION - REMEMBRANCE POPPY WREATHS** - Councillor Bowen reported that SMDC are not allowing any large gatherings because of Covid restrictions. There are some small gatherings for wreath laying's and some virtual. The church in Cheddleton has organised an outside laying of wreaths so as Chairman he will take part and lay a wreath on behalf of the Council and, put the wreaths in the Community Centre as normal. Photographs will be supplied to SMDC to show this has taken place. Councillor Jennings reported that RBL are not allowing any large parades to protect the old veterans in this difficult time. Councillor Worthington has organised the Parish Council's 3 wreaths. Councillor Tunna reported that Wetley Rocks church is also having a socially distanced outside laying of wreaths.
61. **RENEWAL OF MEMBERSHIP TO STAFFORDSHIRE WILDLIFE TRUST** - Agreed by all to renew the annual membership at the cost of £42.
62. **RENEWAL OF MEMBERSHIP TO SUPPORT STAFFORDSHIRE** - The cost of £25 for renewal but Councillor Worthington reported that they are moving out of Bank House so it was agreed that the Clerk contact to see if it is continuing and add this to the next agenda.
63. **EON HIGHWAY LIGHTING** - The Clerk reported that the annual charge for maintenance is £387.38 and the Energy cost is £677.89 for the street lighting that the Parish Council are responsible for. It was resolved to pay these costs.
64. **NJC 2020/21 NATIONAL SALARY AWARD** - The Clerk reported that the pay award has been agreed in August and back dated to April 2020. It was resolved to pay the new pay award to the Clerk plus backpay.
65. **HR COMMITTEE/CLERICAL ASSISTANT/ IT PROVISION** - The Clerk reported that she required an appraisal and as a Council any HR related matters would be better conducted by a smaller Committee than Full Council. It was resolved to have 4 members, The Chair, Vice-Chair and two other Councillors being Councillor Mrs. Lovatt and Councillor Scalise.

Clerical Assistant role be also dealt with by the HR Committee.

The Clerk reported and informed of the outcome of the IT Meeting of the delegated members and that the equipment has been purchased and members have received the information as agreed.

66. SUMMARY OF DECISIONS MADE DURING MARCH-AUGUST/CALENDAR OF MEETINGS

All the items were agreed whilst the Parish Council was unable to hold meetings in person.

- a. Survive Together - Volunteer support group - March 2020.
- b. Appeal Decision APP/B3438/W/19/3226646 - Land Adj. to 10 Ox Pasture, Cheddleton - Appeal dismissed 17/4/2020.
- c. Appeal Decision APP/B3438/D/20/3245877 - Upper Fernyhill Farm, Basford Green Road, Basford - Refused 30/4/2020.
- d. Removal of Asbestos/Boiler at Community Centre £9140.00 - April 2020.
- e. Donation - Haregate Community Centre - £250.00 - April 2020.
- f. SMDC Business Grant awarded for Community Centre - £10,000 - April 2020.
- g. Support Staffordshire Village Hall Survey - £50.00 - April 2020.
- h. Chair/Vice-Chair continue in positions as no APM - April 2020.
- i. Clerk achieved ILCA qualification through SLCC - May 2020.
- j. Volunteers in Wetley Rocks - spruced up the village James Barber/Charles Piggott - May/June 2020.
- k. Mole Control - Cheddleton Playing Field & Bridge Eye - £65.00 - June 2020.
- l. Electrical works at Community Centre as required due to EICR - £4912.80 - July 2020.
- m. Installation of Windows by Walkers Windows at Craft Centre - £4500.00(Incl. V.A.T). - July 2020.
- n. Picnic Bench - WRPF - July 2020.
- o. Donation - DougieMac Hospice - £150.00 - August 2020.

Councillor Bowen thanked the Council for continuing to work on during these unprecedented times we have found ourselves in. He also, thanked the Clerk and Karen as interim Clerk. He went on to thank Steve Billings, Robbie & Ken as well as Christina & Stan Beardmore.

Calendar of meetings the Clerk raised that all meetings had been agreed up to Christmas but that the Burial Ground Committee needed to take place prior to the Finance Committee on 8th. December so it was agreed to add it to the same night as CCMC on 24th. November 2020. The Clerk would circulate the Calendar for the rest of the Financial Year for Zoom Meetings.

67. REPORTS OF COMMITTEES AND OUTSIDE BODIES: -

a. Community Centre/Craft Centre Management Committee Meeting.

Re. Min 6c. Beauty Room Invoice - Councillor Scalise asked if Emily had paid and the Clerk confirmed that she has paid up to date. Also, Jane has paid.

Re. Min 6a. Fire Safety Risk Assessment - Councillor Tunna raised that Wetley Rocks Village Hall had been charged by the minute for this by North Staffs Fire. The Clerk reported that Councillor Dakin has contacted a business to quote a price to do this.

Re. Min 7d. Refurbishment Works – Councillor Scalise reported that he will be meeting with building inspector next week to make recommendations on the Old Pottery Room.

b. Wetley Rocks/Toll Bar Playing Field Committee Meeting.

Re. Min 8a. Any Works Required - Councillor Tunna reported that he has checked and the swing seats he has stored are not toddler swing seats. The Clerk reported that Robbie has stated that there is one in the handyman's shed at the back of the Community Centre so she will ask Steve to investigate it.

c. Planning & Amenities Committee Meeting.

d. Reports of Outside Bodies - Advanced Proteins Liaison Meeting, SMDC

Committees. - Councillor Bowen reported that some issues reported over smell which some of which are not attributed to AP. Issues of additional traffic on the roads. Spillage on the roads of offal which AP dealt with and cleared it. The Clerk reported that SMDC Planning Meeting this week is deciding on the application at Cheddleton Park Avenue.

68. ACCOUNTS (April – October)

69. CORRESPONDENCE: -

- a. Rentokil 30-year long-term Certificate of Guarantee for Property works completed. At the Craft Centre - Tea room.
- b. Amey Report 4193994 - Weeds - Beech Avenue, Cheddleton - Closed. Works completed by Handyman.
- c. Amey Report 4195277 - Damaged Manhole Cover - Mill Lane, Wetley Rocks. New manhole cover installed.
- d. Philip Ash - Wetley Rocks Litter removal. The Clerk will send a letter of thanks and Councillor Scalise has some new litter pickers which we could let him have one.
- e. Public Sector Deposit Fund details. Interest Rates falling.
- f. SLCC News Bulletins.
- g. RBS Software Newsletters.
- h. Staffordshire Wildlife Trust Magazines.
- i. CPRE Country voices and campaign updates.
- j. Domestic Abuse Forum - Live Stream - Tues 3/11/2020.
- k. Digital Transformation in Public Services - Broadcast Live - Thurs 5/11/2020.
- l. Managing Mental Health in the workplace Online Conference - Thurs 26/11/2020.
- m. Improving Productivity in the workplace Online Briefing - Fri 27/11/2020.
- n. Canal & River Trust Updates.
- o. Action Fraud - Information of local crimes. SMDC also have details on their website.
- p. Alterations to Electoral Register - SMDC.
- q. Cyber Top Tips - Cyber Crimes Unit.
- r. Parish Assembly - Thurs 22/10/2020 at 7pm. Teams Meeting. Planning White Paper being discussed which will be useful for Councillors to watch.
- s. Temporary Traffic Regulation Order - 4206772 Knowsley Road, Rownall.
- t. Temporary Traffic Regulation Order - 4206850 Park Lane, Endon.
- u. SMDC - Dog Control Orders/Public Space Protection Orders changes to regulations. Councillor Jennings requested the information on this.
- v. Temporary Traffic Regulation Order - 4208882 - Cheddleton Heath Road.
- w. Temporary Traffic Regulation Order - 4206852 - Folly Lane, Cheddleton.

70. PUBLIC QUESTION TIME - No members of public were in attendance.

71. PLANNING APPLICATIONS

**SMD/2020/0561 - 36, The Avenue, Cheddleton – Proposed Extension and Alterations.
No Objection.**

Chairman
17th. November 2020.